

**South Dakota Council on Developmental Disabilities
Minutes of Meeting – January 25, 2007**

The SD Council on Developmental Disabilities met on January 25, 2007 at the Izaak Walton in Pierre.

Members Present

Travis Arneson	Dillon Haug	Wanda Seiler
Char Athey	Robert Kean	Kati Seymour
Erik Brubakken	Grady Kickul	Georgene Short Bull
Sarah Carda	Ann Larsen	Lex Werdel
Vikki Day	Brooke Lusk	Ted Williams
Lou Engelhardt	Mike McRoden	Joey Younie
Dee Gustaf	Pat Monson	
Jason Harris	David Nissen	

Others Present

Edith Arneson	Arlene Poncelet	Chad Albers
Beth Henrichsen	Jeremy Hoek	

INTRODUCTORY REMARKS

Chairperson David Nissen called the meeting to order and read the mission statement. Introductions were completed.

APPROVAL OF AGENDA AND MINUTES

Kati Seymour moved, seconded by Lex Werdel to approve the agenda. Motion carried.

Vikki Day moved, seconded by Travis Arneson to approve the minutes of the Council Meeting held September 25, 2006.

Grady moved, seconded by Kati Seymour to accept the Executive Committee Report and to ratify the following actions taken by the Executive Committee on December 5, 2006 and January 25, 2007. Travis Arneson abstained. Motion carried.

- Approved \$50,000 of federal funds for Mobilizing for Self-Advocacy, Year 2 for the Human Services Research Institute.
- Approved \$5,000 of federal funds for "Crossing the Bridge to Success" for Sioux Falls Jaycees.

ELECTION OF OFFICERS – Member-at-Large

Dillon Haug, Erik Brubakken and Ted Williams were nominated. Ted declined the nomination. Vikki Day moved, seconded by Travis Arneson that nominations cease. Motion carried. Members voted by secret ballot. Dillon Haug was elected Member at Large.

BUDGET REPORT

There is approximately \$343,320.43 of federal funds available for FFY06. There is approximately \$350,000 of federal funds available for projects from FFY07 funds. The final amount of federal funds for FFY2007 is not known yet as Congress has not passed a budget (only a Continuing Resolution thru February 15, 2007).

DIRECTOR'S REPORT

Arlene distributed information for Council members to review on various topics. March is DD Awareness Month and the theme this year is "Focus on what we can do". Council members received mugs and pens with the 2007 theme.

The Developmental Disabilities Act is scheduled for reauthorization this year. Topics that are still under discussion include funding for a national self-advocacy organization and Family Support funding. Updates will be provided to Council members regarding the progress of reauthorization.

Arlene distributed copies of the Council's Annual Report and a Summary of the Annual Reports for FFY2002-2006 including side-by-side charts of the proposed performance targets and the actual reported performance targets. If Council members have questions regarding any either the 2006 Annual Report or the Summary, they should contact Arlene.

DD NETWORK RETREAT

The DD Network Retreat is scheduled for June 12-13, 2007 at Cedar Shore Resort in Chamberlain with Jim Kellar as facilitator. Arlene shared how the idea came about for a retreat for the boards of the three agencies that make up the DD Network. The requirements for collaboration were also reviewed. The expected outcomes from the retreat are:

1. A majority of each agency's board members will participate in the Retreat.
2. Provide a better understanding of each program.
3. Review current collaborative efforts.
4. Prioritization of areas for collaboration (current and future)
5. Timeline (one, three or five years possibly) and outcomes for Collaboration Activities.

LEGISLATIVE UPDATE

Arlene disseminated a copy of the reports provided by Shelly Pfaff, SD Coalition of Citizens with Disabilities, and by Robert Kean, SD Advocacy Services. Robert Kean shared some of the legislation to date and gave updates regarding the current legislative session. The DHS budget presentation went smoothly this year. If Council members want to receive either of the reports, they should contact Arlene.

REQUESTS FOR FUNDING

The group discussed issuing a non-competitive Request for Funding (RFF) for Building Capacity & Creating Systems Change within Community Service Providers and a competitive RFF for Employment.

The non-competitive RFF would be issued to the Division of Developmental Disabilities and the SD Association of Community Based Services for Year 2 of the current project entitled, "The Movement of Self-Directed Services". In Year One of this project there were 3 main focuses. 1) Good to Great/Person Centered Thinking: Three adjustment training centers were chosen for this project via an RFQ process (LifeQuest in Mitchell, NHTC in Spearfish and ECCO in Madison). Michael Smull will be providing training and technical assistance to the Division of DD and the selected ATC's. 2) Independent Service Coordination/Independent Case Management: Advance in Brookings has been chosen to pilot a program to provide ISC/ICM for 35 individuals across SD. 3) Agency of Choice: deals with fiscal intermediaries for self-directed services.

A draft of a competitive Employment RFF was provided for discussion. Discussion included finding a way to share information about current activities at ATCs related to innovative employment and day services; sharing results of Council projects (not just in Employment); and requiring an employment project to include statewide coverage (or include a model for sharing the results for replication in other areas).

Arlene will clarify in the RFF that more than one project may be funded. Under the second bullet in the Purpose section a number 3 will be added to include researching current activities thru ATCs for employment and day services and sharing with other groups. In the minimum requirements section, a statement will be added regarding statewide coverage or replication information.

Kati Seymour moved, seconded by Brooke Lusk to issue the requests for funding. Motion carried.

GRANT APPLICATION – YOUTH LEADERSHIP FORUM 2007-BLACK HILLS SPECIAL SERVICES COOPERATIVE/TRANSITION SERVICES LIAISON PROJECT

Betsy Valnes, Teri Sass, Michael Sass and Ian Madsen presented to the group. This is the ninth year of YLF. Grady mentioned that Governor Rounds attended last year's luncheon and presented the first ever Every Day Hero award to Ian Madsen, who saved a boy from drowning in a hotel pool. Discussion by Council members included the shift from assistant team leaders to mentors; the utilization of Transition Liaison as staff; and the facility at the University of Sioux Falls.

Kati Seymour moved, seconded by Erik Brubakken, to approve \$10,000 of federal funds for the proposal entitled "Youth Leadership Forum." Motion carried. Grady Kickul, Brooke Lusk and Joey Younie abstained.

GRANT APPLICATION – NEXT STEP: ADVANCED TRAINING FOR EMERGING LEADERS-BLACK HILLS SPECIAL SERVICES COOPERATIVE

Betsy Valnes presented to the group. This project is geared towards young adults with disabilities looking for specific leadership/training in the areas of employment and career development and includes training and mentoring. A minimum of 45 young adults statewide will be chosen to participate.

The group discussed the proposal. Concerns were duplication of other projects such as Youth Leadership Forum, Partners in Policymaking and other community education programs (particularly in the Sioux Falls area); a more valuable evaluation showing proof that people are getting employment; and the project director's time and availability for this project in addition to YLF and her position with the National Youth Leadership Network (NYLN). Most Council members did not feel that this was a duplication of the projects mentioned. A recommendation for additional evaluation questions included the # of interviews participants have, # of job opportunities realized; # of volunteer opportunities realized, etc. Information was provided that NYLN funding may end in September when Next Step starts and if that doesn't happen; the project director's time will be prioritized.

Lou Engelhardt moved, seconded by Erik Brubakken to approve \$36,532.07 of federal funds for the proposal entitled "Next Step: Advanced Training for Emerging Leaders" with the recommendation that a location other than Sioux Falls be selected for the Eastern Region and that more qualitative outcomes be included in the evaluation and reporting components. Motion carried. Brooke Lusk & Grady Kickul abstained.

FASD ACTIVITY UPDATE

Juvenile Justice Project

Joey Younie and Gib Sudbeck spoke to the group. The goal of this project is to develop an appropriate system of referral and identification of services for youth with possible FASD in the SD juvenile justice system. This project currently has funding through March 2007 with the Division of Alcohol and Drug Abuse hoping to utilize other funds through the end of this State Fiscal Year (May 2007). The Council requested the annual amount of funding. This is \$152,000.

Prevention Project

Gib Sudbeck and Joey Younie presented to the group. The goal of this project is to reduce the risk factors of alcohol abuse in order to prevent future alcohol-exposed births in SD. There are programs currently at Mission, Aberdeen and Wagner. This project was expecting three years of federal funding, but only received nine months. Again, this project currently has funding through March 2007 with the Division of Alcohol and Drug Abuse hoping to utilize other funds through the end of this State Fiscal Year (May 2007).

The Council discussed how these projects fit with the Areas of Emphasis for the Council. Arlene explained that Prevention is one of the areas under Health and that Unserved and Underserved Populations is another major topic under Formal and Informal Community Supports. Although the Council can not use DD Act funds for demonstration of services, the Council is allowed to build capacity within systems and to develop data for use in systems change activities. It was Arlene's recommendation that these projects would fit within the Council's State Plan and Areas of Emphasis.

The members also discussed a limited time frame for any proposal - June 1 - Sept 30, 2007. Members also asked if it would be possible for the Council to get back its federal dollars if other funds became available (retroactively) or at a minimum, an assurance that if federal grant dollars become available prior to September 30, the Council funding would not be used past the time when the other funds became available. The final discussion item was the need for an outcome or an answer to the question - Is the intervention model project really providing a reduction in FASD babies?

Ted Williams moved, seconded by Brooke Lusk to issue an RFF to assist with continuation of both FASD Projects from June 1 through September 30, 2007 with the above concerns addressed in the proposal. Motion carried. Joey Younie abstained.

GRANT APPLICATION – PROVIDING INFORMATION & RESOURCES TO SOUTH DAKOTA-CENTER FOR DISABILITIES

Heather Stettinichs presented to the group. The goal of this project is to provide developmental disabilities awareness, information, and resources to people in SD and maintain the Center for Disabilities' information and resource collection. A new objective was added to this year's grant application to develop materials related to "how to access developmental disabilities services in SD". They plan to have a draft of this resource by the end of the year.

Jason Harris moved, seconded by Travis Arneson to approve \$18,000 of federal funds for the proposal entitled "Providing Information and Resources to SD." Motion carried. Joey Younie abstained.

DIVISION OF DD –RECOMMENDATIONS FROM THE COUNCIL ON QUALITY & LEADERSHIP (CQL)

Wanda Seiler visited with the group about the CQL's report. The Division uses CQL to accredit the 19 adjustment training centers across the state. This is SD's third yearly report. Wanda requested input from the Council to identify five things that should be priorities in SD. The group made a list of strengths and areas of development from the report.

Strengths	Areas of Development
Rights	But have we gone too far?
Services available in small Communities - ATC's are supporting community inclusion	
System is changing	More person-centered. In how people receive services (self determination - live/work
	Transition still has gaps (between school and adult system. Need collaboration with education
People are recognizing that present systems need change – unmet needs	Change is not fast enough. Education for medical professionals (no

	medical model)
	Safe environments for people who are vulnerable
Recognition that it is more than a JOB	Career of choice, advancement
Seniors / aging population	Health & safety Alternatives to employment
	Staff turnover Importance of relationships with staff
	Some staff are tweaking jobs that are working Pushing progressive employers past the cost/benefit Need to make sure people have the work supports they need
	Housing arrangements
	People need privacy Safety Participation Sense of dignity Being part of the community
	Education of all professionals & general public Respect people with disabilities Reduce ignorance General public attitudes
	Disability professionals too -It's their job, but it's our life.
	Foster natural supports - we're confusing this with favors Don't create un-natural supports
	Identify best practices and keep them.
	Keep what's working

GRANT APPLICATION – COLLEGE OF DIRECT SUPPORT-SDACBS

Tom Scheinost, SD Association of Community Based Services, Eileen VanSoest, Site Administrator for the College of Direct Support (CDS) in South Dakota, Kristin Kline, Huron Area Center for Independence, and Matt Risetter, SD Developmental Center, presented to the group. There are currently 2,689 learners, 34 of which are consumers. All nineteen ATC's, SD Developmental Center, Family Support 360 coordinators, people receiving services and family members are currently enrolled in CDS.

Discussion and concerns regarding this project included: 1) the efforts made to find other funding for continuation of this program; and 2) need more qualitative outcomes and fewer attitudinal outcomes.

Vikki Day motioned, seconded by Erik Brubakken to approve \$88,382 of federal funds for the proposal entitled “College of Direct Support” on-line training program for South Dakota Agencies’ Direct Support/Supervisory/other staff, parents and consumers.”

Travis Arneson made a substitute motion, seconded by Kati Seymour to approve \$84,382 of federal funds (\$4,000 less than request). Motion denied. Ted Williams & Joey Younie abstained.

Lou Engelhardt made a substitute motion, seconded by Jason Harris to approve \$88,382 of federal funds for the proposal entitled “College of Direct Support” on-line training program for South Dakota Agencies’ Direct Support/Supervisory/other staff, parents and consumers” and to add a requirement for additional qualitative outcomes and encourage the applicants to seek other funding sources. The substitute motion was approved. Ted Williams & Joey Younie abstained.

After discussion it was recommended that the next Request for Funding provide a specific amount of federal funds that would be available for this project, thus requiring the applicant to find other funding sources prior to submitting the application.

GRANT APPLICATION – IN-SERVICE TRAINING-SDACBS

Tom Scheinost presented to the group. The goals of this project are to provide in-service training participants with knowledge and techniques on “Community Building - the importance of building relationships”, to provide agencies with the direction/assistance in developing and creating jobs for people with developmental disabilities, to provide training on using outcomes to direct program development, and to address the topic positive behavior support/approaches when helping people with difficult behaviors. It was estimated that 50 ATC staff and others attend each session. Fewer than 5 people with disabilities or family members on average attend a session.

Kati Seymour moved, seconded by Jason Harris to approve \$13,000 of federal funds for the proposal entitled “In-Service Training.” Motion carried. Ted Williams and Joey Younie abstained.

NEXT MEETING DATE & PLACE

The next meeting will tentatively be held April 19-20 in Watertown.

ADJOURNMENT

The meeting adjourned at 4:00 pm.